

St. Ignace Golf & Country Club Clubhouse Rental Policy

The St. Ignace Golf Clubhouse, located at W223 U.S. Highway 2, is available for private bookings from May 1st through October 1st. Bookings or information on the same may be obtained by contacting the clubhouse manager, Kurt Ney, at (906) 643-8071 during the season.

CAPACITY: With full table and chair set-up, the maximum capacity is 92 people.
Recommended comfortable seating is 80 people.

With chairs only, maximum capacity is 196. Recommended capacity
With chairs only is 150.

According to Table 806 of the BOCA Code-1987:
Bookings larger than maximum capacity will require tent set-up
And porta-john set-up, (minimum of 2 porta-johns required.)

FEES:	Under 50 people	\$295
	50-100 people	\$395
	100 or more	\$545

CLEANING: *An additional cleaning fee may be added to bookings over 100 people,
At the discretion of the club manager.

DEPOSIT: A 50% deposit is required at the time of booking and is non-refundable.

DAMAGE: A \$100 damage deposit is required prior to event and will be returned if no
damage is incurred. If damage exceeds \$100, the booking party is responsible
for additional damage expense.

LIABILITY: All bookings require party's signature of an "Indemnity and Hold Harmless
Agreement", proof of \$500,000 liability insurance from your insurance company,
and a Rental Agreement.

**Unless another event is booked on the day before your scheduled rental, the
room will be available for decoration at noon on the day before your party.
Arrangements must be made with the Pro Shop concerning the time you wish
to begin decorating.**

**All materials brought into the Clubhouse for your event must be removed by
NOON on the day following your event unless special arrangements are
made. A \$250.00 charge will be assessed for each additional day that your
things are left here without permission.**

INDEMNITY AND HOLD HARMLESS AGREEMENT

The undersigned whose name and address is as follows: _____

_____ is consideration of the

temporary use of City of St. Ignace property described as follows: The St. Ignace Golf and Country

Clubhouse located on W223 Highway U.S. 2 West for the following period of time: _____

_____ hereby agrees to hold harmless

and indemnify the City of St. Ignace, its elected and appointed officials, employees and volunteers and

others working on behalf of said City, against any and all claims, demands, lawsuits or loss, or damages,

including costs and attorney fees, which may be asserted, claimed or recovered against or from said City,

its elected and appointed officials, employees and volunteers and others working on behalf of said City,

which may result from the undersigned use of said property; further the undersigned acknowledges and

agrees that the said property being used is done so at the risk of the undersigned without warranty or

representation of performance or use; further that this agreement is made in compliance with City of St.

Ignace Policy on use of City equipment and buildings; further the undersigned represents that _____

_____ has been authorized to execute this document on behalf of _____

_____.

IN WITNESS WHEREOF this agreement is executed this _____ day of

_____, _____.

Witnesses:

Facility Furniture & Equipment

- **Room Size – 28 ft. by 51 ft.**
- **Tables:**
 - **6 Round Tables – 60” diameter**
 - **4 Rectangular Tables – 6 ft long**
 - **50 White Chairs**
 - **4 Card Tables**
- **Electric Cook Top w/ Oven**
- **Refrigerator/Freezer (Side by Side, No Ice Maker)**
- **Small Microwave**